



Manufactured Housing Community, LLC  
A quality manufactured housing community for persons 55 years plus



**Application for Reserved Use of PARKWOOD CLUBHOUSE**

Please submit to Office at least one week in advance

DATE REQUESTED: \_\_\_\_\_ HOURS \_\_\_\_\_ TO \_\_\_\_\_ ORGANIZATION: \_\_\_\_\_

PURPOSE OF ACTIVITY OR MEETING: \_\_\_\_\_

ATTENDING PARKWOOD RESIDENT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPROXIMATE GUESTS: ADULTS \_\_\_\_\_ CHILDREN \_\_\_\_\_

WILL THE KITCHEN BE NEEDED? YES \_\_\_\_\_ NO \_\_\_\_\_

EQUIPMENT REQUESTED: \_\_\_\_\_

OTHER: \_\_\_\_\_

**RULES & REGULATIONS**

Infractions of these Rules and Regulations shall subject the offending group to charges for any damage to or abuse of PARKWOOD property and may result in the cancellation of any further use of PARKWOOD property.

PARKWOOD DOES NOT ALLOW ANY POLITICAL GATHERINGS

PARKWOOD Clubhouse shall NOT be made available for:

- Any use by an individual or group for the commission of any crime or act prohibited by law.
- Any use of facilities or grounds which is inconsistent with their use for operational purposes or which interferes with the normal lives of PARKWOOD tenants or normal PARKWOOD operations.
- General public or people/organizations that do not have a sponsoring active tenant of PARKWOOD.

Groups permitted to use PARKWOOD facilities shall accept the responsibility for the conduct of their members and invitees. Proper supervision must be provided at all times.

All facilities, grounds and equipment are to be left in a clean and orderly condition without new damage. Users may be charged custodial, groundskeeper services, or building and f/or equipment repair to bring the Clubhouse and its equipment back to the condition prior to use. A pre and post-inspection will take place. The clubhouse shall not be used for activities later 12:00 a.m. or before 6 a.m. except upon special permission. Any person that wants to cancel its use of the Clubhouse must report the cancellation 24 hours before intended use. Any group that wants to use Clubhouse facilities or grounds may NOT modify them. Any modifications will result in the revocation of facilities use permit and the cost to bring the grounds or facilities back to original condition. Invoices must be paid upon booking.

APPLICANT AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE PARKWOOD MANUFACTURED HOME COMMUNITY, LLC, ITS OWNERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, COSTS, DEMANDS, EXPENSES, LOSSES, DAMAGES, INJURIES AND LIABILITIES ARISING FROM APPLICANT'S USE OF FACILITIES ARE RELATED TO THE PERFORMANCE OF THIS AGREEMENT. IT IS UNDERSTOOD AND AGREED THAT SUCH INDEMNITY SHALL SURVIVE THE TERMINATION OF THE AGREEMENT.

Signature of applicant X \_\_\_\_\_ Date: \_\_\_\_\_

Manager approval X \_\_\_\_\_ Date: \_\_\_\_\_

Tenant rental charge: \$40.00 Paid \_\_\_\_\_

### Club House Use Rules

- (a) Subject to availability for private use, the PARKWOOD Clubhouse is for the exclusive use of PARKWOOD Tenants. PARKWOOD Management may, at any time, preempt such exclusive use and rent the Clubhouse for private use for purpose of a meeting, wedding, party, or the like. Private use by reservation may be made with PARKWOOD, and PARKWOOD reserves the right to restrict access and use of Clubhouse by any and all Tenants and parties during these reservation periods
- (b) A rental fee shall be charged based on the current schedule of fees and deposits available from the community office. Clubhouse users shall be responsible for promptly cleaning the Clubhouse after use and for replacing breakage and restoring damage. All other common facilities and amenities are for the exclusive use of PARKWOOD Tenants.
- (c) Smoking shall not be permitted in the Clubhouse or in any common areas.
- (d) All guests of PARKWOOD Tenants must be accompanied by their host or another Tenant of PARKWOOD. Tenants are responsible for the actions of their guests. Guests shall not create a nuisance (such as excessive noise, automotive speeding, or hazard of any kind) within the community.
- (e) Guests including minors are welcome at the Clubhouse if accompanied by a PARKWOOD Tenant who takes responsibility for their actions. The maximum number of guests permitted in the Clubhouse at any one time is four (4) guests.
- (f) Tenants of PARKWOOD must assure that the facilities which they use, and all parts thereof shall be returned to a neat, clean, and orderly condition after each use.
- (g) The consumption of alcoholic beverages is prohibited in the Clubhouse and common areas.
- (h) All equipment, furniture, etc. must be returned to its original location following use; lights, fans, etc. are to be turned off when leaving rooms; kitchen facilities are to be left in a clean condition; any spills to be cleaned up immediately.
- (i) Management shall have the right to restrict access to the Clubhouse to any Tenant or guest that is not abiding by the rules and regulations or to any person or persons who, in the opinion of Management, are abusing the Clubhouse facilities or creating unpleasant conditions for other Tenants of the Park.
- (j) Management shall have the right to determine the time of day and on what days the Clubhouse will be open for use by the Tenants.